

# Volunteer Application

1820 NE 40th Avenue  
Portland, Oregon 97212  
(503) 288-8303



## Volunteer Applicant Information

Name	
Street Address	
City ST ZIP Code	
Home Phone	
E-Mail Address	
Date of Birth	

## Availability

During which days and hours are you available for volunteer assignments?

Days Available	<input type="checkbox"/> Mon	<input type="checkbox"/> Tues	<input type="checkbox"/> Wed	<input type="checkbox"/> Thurs	<input type="checkbox"/> Fri
Times available					

## Interests

Tell us in which areas you are interested in volunteering

- Gift and Thrift Shop
- Reception
- Administrative Assistant
- Newsletter production
- Hospitality/Kitchen
- Tech/Computer Tutor
- Fundraising/Development

## Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, or through other activities, including hobbies or sports.

## Previous Volunteer Experience

Summarize your previous volunteer experience.

### Person to Notify in Case of Emergency

Name	
Relationship	
Phone	

### Education

Degree	Yes	No
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### Reference

Name (printed)	
Relationship	
Phone	

### What Makes You Want to Volunteer at the Hollywood Senior Center?

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### Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge. I give permission for references listed above to speak freely about my qualifications and volunteering or work record. If this application leads to a volunteer position, I understand that false or misleading information in my application or interview may result in dismissal from volunteering.

Signature \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

Signature of Parent or Guardian (*if under 18 years of age*)

### \*Important: Background Check

Because you will be volunteering with seniors, DHS requires a criminal background check for all volunteers. Please ask the Center Manager to make a copy of your driver's license and attach it to your application. We need a copy of this to run your criminal background check.

#### **Background Check Authorization**

**Any offer to volunteer is contingent upon successful passing the criminal background check. To pass the background check, you must not have any cases of "Offenses against the Person" of "Offenses against Morals, Decency, and Family." This includes but is not limited to crimes such as homicide, kidnapping, sexual assault, robbery and violation of an order of protection, or endangering children via controlled substances. By signing here, I authorize the criminal background check, as well as the investigation of all matters contained in this application and I understand that misrepresentations, omissions of fact or incomplete information requested in this application may remove me further consideration for a volunteer position.**

Signature \_\_\_\_\_ Date \_\_\_\_\_